

Norton Healthcare Medical Assistant Training Program

Frequently asked questions



What is the Norton Healthcare Medical Assistant Training Program?

This six-week, full-time paid training program prepares individuals who have little to no medical background to deliver safe, patient-centered care as a medical assistant in an outpatient care setting.

When you participate in the program, you will receive classroom instruction and hours with a trainer (preceptor) at a Norton Medical Group practice and/or Norton Immediate Care Center. Education topics will include anatomy and physiology, medical terminology, medication math, pharmacology, clinical skills and administrative skills. When you successfully complete the program, you will remain employed with us as a medical assistant, giving you the opportunity to provide exceptional care to our community.

Where will the classes be held and what hours would I work during the program?

Classroom location (subject to change)	1001 Breckenridge Lane Suite 113 Louisville, Kentucky
Meeting dates/times	Monday through Friday, 8 a.m. to 4:30 p.m.
After-program orientation hours	200 to 280 (over five to seven weeks)

Can I continue to work at my current job while in the program?

The goal of the program is to train individuals to take jobs with Norton Healthcare and Norton Children's as a medical assistant. Because the training program is the equivalent of a full-time job, it is recommended that you do not continue working at another job. If you are selected to be part of the program, you will be paid and receive comprehensive health benefits throughout your training. Keep in mind that in addition to the time spent in the classroom, you also will need time to study content covered during the program.

Am I eligible for certification as a medical assistant after successfully completing the program?

Medical assistants are not required to be certified in Kentucky or at our organization. This program is a paid training program and does not meet the criteria needed to obtain certification in medical assisting through traditional routes. However, a few professional organizations offer certification opportunities after you have worked as a medical assistant for a set number of years.

May I apply if I am a current employee?

Employees are encouraged to apply, using **NortonHealthcareCareers.com**. You are generally recommended to have completed at least one year in your current position before applying.

Who do I contact for further information about this program?

If you have questions about this training program, email **recruitment@nortonhealthcare.org**.

How do I apply for the Medical Assistant Training Program?

Visit **NortonHealthcareCareers.com** and search for full-time medical assistant roles in the specialties or locations that interest you. Positions listed as "Medical Assistant" or "Medical Assistant Trainee" are open to candidates with or without experience. If a hiring leader extends an offer to you and you do not have formal training, you will enroll in the next available Medical Assistant Training Program class. After graduating from the program, you will begin orientation in the office that hired you.

We reserve the right to modify, initiate, alter, limit and/or terminate the Norton Healthcare Medical Assistant Training Program at any time with or without notice.